



P. O. Box 227, Charlestown
Nevis, West Indies
Tel: 1 869 469 1517
Cell: 1 869 667 2169
www.nevisfilmfestival.com
Email: info@nevisfilmfestival.com

Postal Address:.....

E-mail:.....

Ph (home):..... Ph (mobile):.....

Title of film:..... Length (min):

DVD: (Start) (Finish)

Genre:..... Institution:.....

FINAL CHECKLIST - YOU MUST SUBMIT:

- Entry form

- DVD

Conditions

I (the undersigned) have read, understood and will adhere to the Festival's Rules.

I authorise the Festival to screen the film and use its images for promotional purposes.

It is my responsibility to ensure there is no breach of any copyright laws.

If the film is damaged or lost I am prepared to supply another copy if requested.

I am aware of the possible consequences if inappropriate material is present.

I am aware the DVD tape will be returned if US\$U20 (postage & handling) is provided with the submission.

I acknowledge the Festival owes no responsibility for damage to DVD.

Contact Person's name.....

Signature..... Date.....

Important Requirement: Once completed please post with DVD to:

PO Box 227, Charlestown, Nevis, West Indies

The Festival will email you to confirm your entry has been received.

SYNOPSIS

(attach to Entry Form)

Synopsis for Festival Program

Between 10-15 words.

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Film's synopsis

More detail than Festival Program synopsis (screenings, well-known actors etc.)

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Once completed attach to entry form with film(s) and post to:

PO Box 227, Charlestown, Nevis, West Indies

Any questions – 869 667 2169 or email hymnevis@hotmail.com



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TERMS AND CONDITIONS

DUE DATE:

- Entry form, synopsis and film **MUST** be submitted by: **SATURDAY, APRIL 4, 2009.**

ELIGIBILITY:

The film entry must be submitted by either the:

- Director
- Producer
- Copyright Owner

This person will be known as the 'contact person' on the entry form and the responsible party in 'Festival's Terms and Conditions'. The contact person has the obligation to ensure every aspect of the entry has been satisfied.

The contact person has the responsibility to ensure the film complies with the law, including that there are no possible copyright infringements. The Nevis Film Festival ('Festival') does not have the responsibility to check that the film complies with all domestic and international laws, only the contact person has this knowledge and can make inquires.

The competition is open to:

- Students attending either a university, arts institution or film school
- Independent filmmakers.

All filmmakers may submit 1 film per category.

SUBMISSION CHECK-LISTS:

Submissions

Post entry form, and DVD .

Return postage money US \$20.00) for DVD

Email film stills and headshots of filmmakers – on request

If a film contains a language other than English, subtitles **MUST** be present on all copies.

NOTE: It is the responsibility of the contact person to ensure the submitted DVD are fully functional and in proper working order. We do not want Festival's editors to be frustrated by submissions which skip, pause, pixilate or do not play. If such an entry is received it may not be considered for screening.

IMPORTANT INFORMATION:

There is an entry fee of US \$100. – Feature Length
US \$ 75 - Documentary
US \$ 50 - Shorts

Films will be accepted if made in 2007/08/09.
All films are to be submitted on **DVD**.

All DVDs will be returned if US \$20.00 for return postage is submitted along with the film and entry form.

International entries are to ensure their DVD is compatible with the **Caribbean Region** video equipment.
NTSC and PAL but not SECAM.

Once the entry form, synopsis and film(s) have been received by Festival organisers, each entry will undergo a preliminary round of judging. A short-list will be drafted and a screening will determine the final screening selection. *All entrants are invited to attend the festival week. Winning entrants will have their accommodations, food and transportation costs reimbursed. This is in addition to their cash prize.*

However, if an entry contains material that is deemed discriminatory or offensive to any group of persons and/or generally distasteful, it will not be screened. Discretion will be used during the judging and selection processes.

Submitting:

· The entry form, synopsis and film (DVD) MUST be posted to NEVIS FILM FESTIVAL, PO Box 227, CHARLESTOWN, NEVIS, WEST INDIES submitted by: SATURDAY, APRIL 4, 2009.

· A confirmation e-mail will be sent once entry is received.

Permission for screening:

· By agreeing to 'Festival's Terms & Conditions' and completing the 'Entry Form' the contact person is granting permission for the Festival to screen the film(s).

· The contact person is also giving the Festival permission to use film stills and photographs they submit for the purposes of publicity.

· Images from the film(s) and additional photographs may be reproduced and/or broadcast on the Festival's website, associated websites and/or media outlets. This is not an exhaustive list of media sources.

Publicity:

· If the entry is selected for screening and nominated for an award, the contact person must be prepared to submit detailed information about their film and crew.

· The contact person must also be prepared to supply costumes, props and/or actors (if any) for a media photo shoot.

· If the entry is selected for screening the contact person must e-mail 3 JPEG stills to Festival organisers for publicity purposes.



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Award categories: (See website for listing)

Awards and prizes are designated as follows:

Prizes: (See website for listing).

- All awards and prizes are still under negotiation with sponsors and are subject to change.
- All Awards will receive trophies.

Genre:

- All genres will be accepted, including: **drama, comedy, documentary, animation, experimental, computer graphic**, etc...

Content:

There is no limitation on theme. Time limits are set out as follows:

- Short Films and Animation must not exceed 30 mins
- Documentaries must not exceed 45 minutes
- Feature Films must not exceed 120 minutes.
- All films will be selected based on Judging Criteria provided by CCF.

The time limits must be respected. It remains the discretion of the festival panel if a film that is over the limit should be screened. Being within the tolerance limit does not guarantee selection.

Further information or questions:

E-mail: info@nevisfilmfest.com

Tel: 1 869 469 1517 office

Cell: 1 869 667 2169 – Abdul-Karim Ahmed Executive Director

Cell: 1 869 664 5059 – ReAnn Scott Festival Coordinator

Post: **NEVIS FILM FESTIVAL**
PO Box 227,
CHARLESTOWN
NEVIS, WEST INDIES

Disclaimer:

The Nevis Film Festival does not accept any responsibility for lost or damaged DVD submissions. Festival organisers reserve the right to edit information provided. Contact persons are required to supply additional information when requested. All information supplied by contact persons will be respected and not given to any

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third party without the contact person's prior permission. The Nevis Film Festival is not responsible for ensuring the film entry has not infringed the laws/copyright of any country/copyright owners.